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iVisitor
Active X Print Control Install

for Internet Explorer 10

INTRODUCTION

The instructions and information contained in this document outline the steps necessary to use iVisitor.

The information contained in this guide is for installing the iVisitor Active X Print Control and is intended for this purpose only.

ActiveX Control - Windows Group Policy

1. If your company utilizes Window's Group Policy please check with your Network Administrator to ensure you have the correct access to allow the iVisitor print control to install.
2. To modify Group Policy settings your Network Admin will access the Group Policy Management Editor by navigating to Administrative Tools>Group Policy Management.
3. Open Doman Policy. Expand Forest: Domain > Domain > Domain name >Right-Click Domain Policy > Edit. Group Policy Management Editor will open
4. Choose method of deployment. Decide if you want your group policy to be a Computer or User policy. The policy exists on both. Go to either User or Computer and navigate to Administrative Templates\Windows Components\Internet Explorer\Internet Control Panel\Security Page\ (Then select the zone the webpage loads from: Local Machine, Trusted-Sites, Internet) .
5. Enable the Policy. Find and enable the following: 1. Download Signed ActiveX Controls Enable (Don't select Prompt) 2. Download UnSigned ActiveX Controls Enable.

ActiveX Control - Internet Explorer Settings

1. Access Tools, Internet Options, Security Tab. From the Security Tab select the appropriate zone if Group Policy exists. Otherwise, select Trusted Sites and add <https://www.visitorentrysystem.com> to the zone and set the Security level for this zone to Low.
2. Next click on Custom Level and scroll down to the ActiveX Controls and plug-ins category and make the following selections.
 - a. Enable Allow ActiveX Filtering
 - b. Enable Allow previously unused ActiveX controls to run without prompt
 - c. Disable Allow Scriptlets
 - d. Disable Automatic prompting for ActiveX controls
 - e. Enable Binary and script behaviors
 - f. Disable Display video and animation on a webpage that does not use external media player
 - g. Prompt Download signed ActiveX controls
 - h. Prompt Download unsigned ActiveX controls
 - i. Prompt Initialize and script ActiveX controls not marked as safe for scripting
 - j. Disable Only allow approved domains to use ActiveX without prompt
 - k. Enable Run ActiveX controls and plug-ins
 - l. Enable Script ActiveX controls marked safe for scripting

Pop-Up Blocker Settings

1. Access Tools, Internet Options, Privacy Tab. From the Privacy Tab select the Pop-Up Blocker Settings button. Add <https://www.visitorentrysystem.com> to the list of Allowed Sites.

Log Into iVisitor

1. Access your iVisitor account link and log in as a Reception/Guard User.
2. Add a Visitor, complete the Visitor's Information page and save.
3. From the scheduled list click on the Visitor's name and click Print.
4. Depending on your ActiveX Control settings you will either be prompted to install the print control or it will happen automatically. If prompted, allow the control to install. It is recommended that you print twice to allow the install to complete. Once the install is successful a badge will print out.
5. To verify the print control installed click Tools, Manage Add-Ons, show All add-ons and locate Infrasaft Corporation in the list then confirm the status is Enabled.